



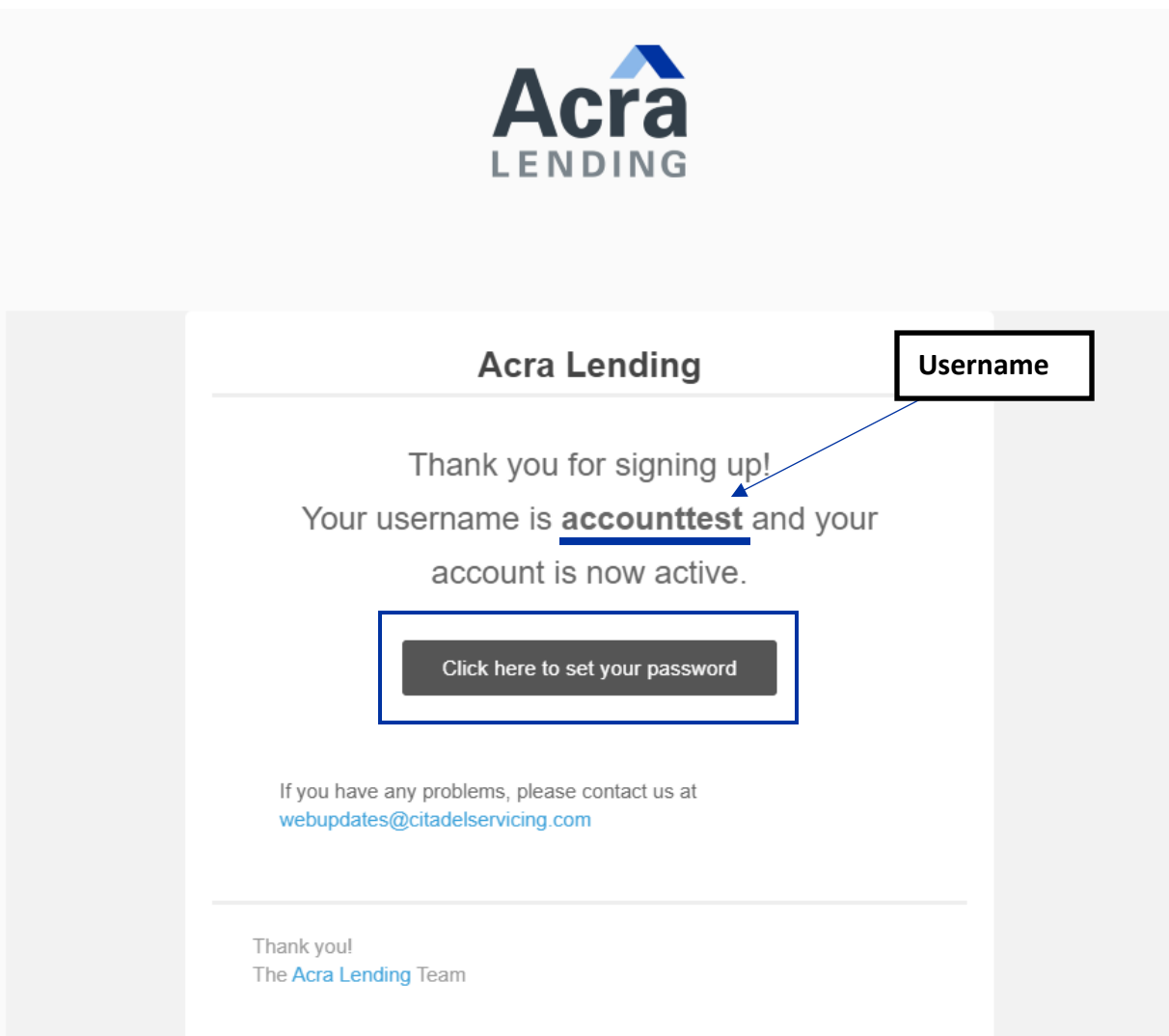
Broker Portal Login Overview

Broker Password Set Up

Broker portal credentials are issued once a broker becomes approved with Acra Lending or within 24 hours of the Welcome Letter being issued on a new submission. A broker must utilize the broker portal “Account Access” to upload and deliver conditions to Acra Lending or view additional Acra Lending policies.

1. An email will be issued from webupdates@acralending.com

Below is an example of the initial email sent when broker credentials get created:



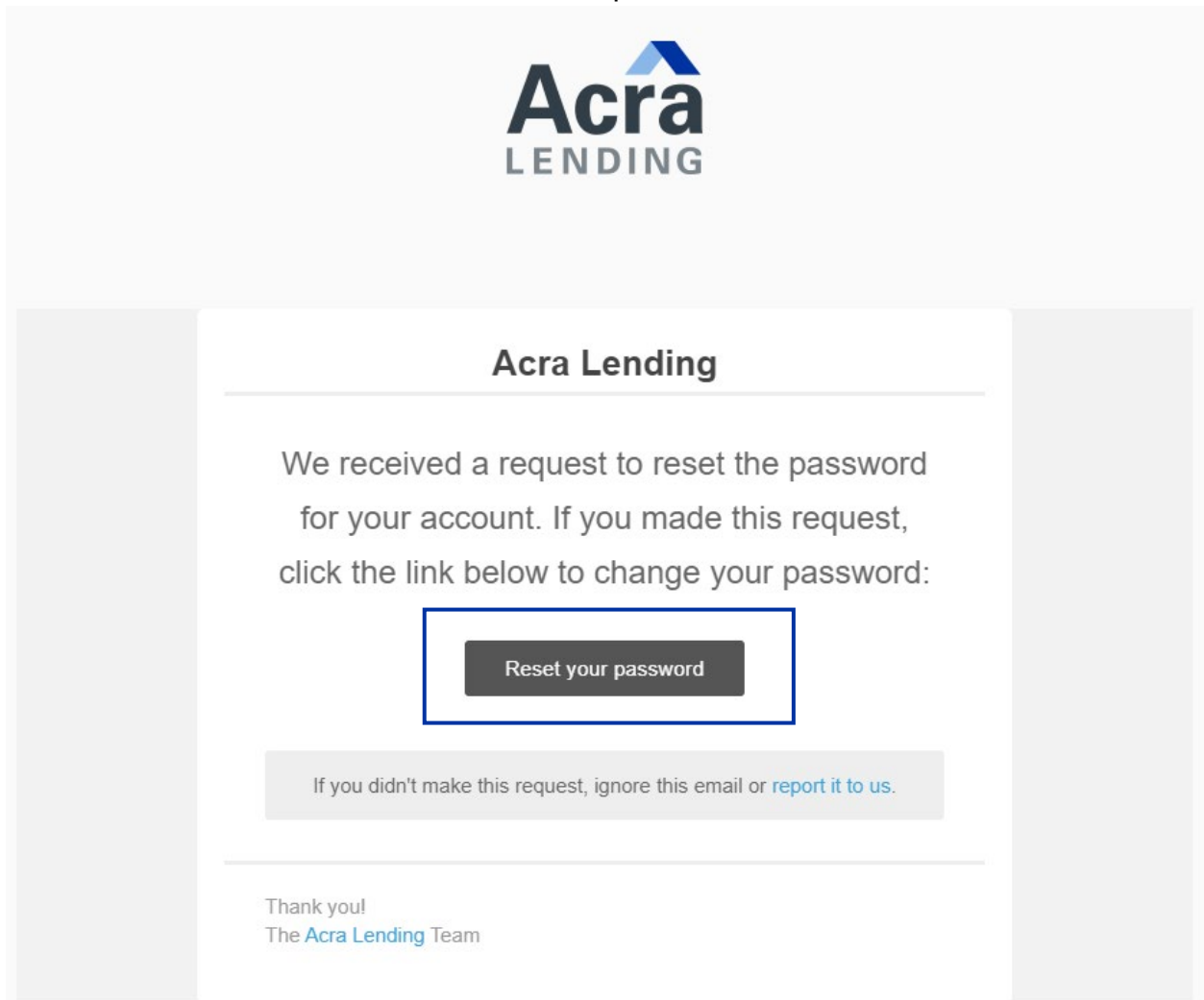
2. After clicking “Set Your Password”, the browser will navigate to acralending.com’s password reset page.

3. Enter registered email or username

To reset your password, please enter your email
address or username below

Reset my password

4. Another email will be sent to reset a new password



5. After clicking “Reset your password”, the browser will navigate to a password reset page.

6. Enter your new password.

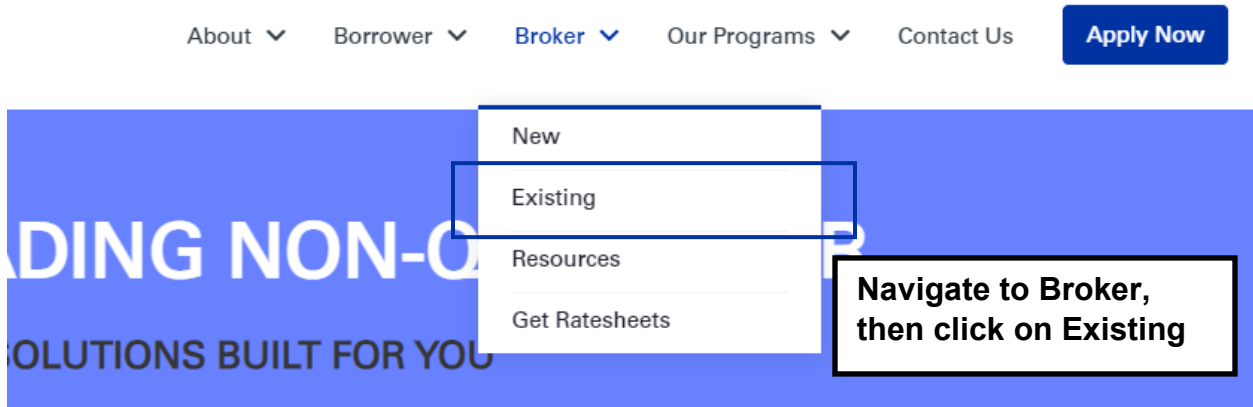
New Password

Confirm Password

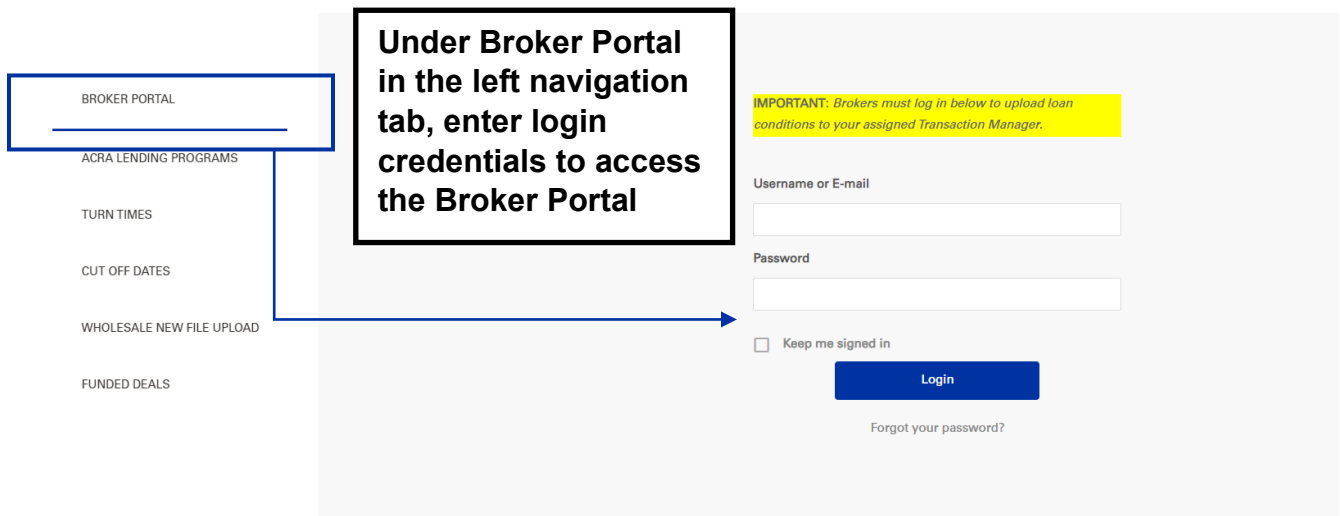
Change my password

Logging In For Existing Brokers

1. Hover over “Broker” in the Navigation Menu and select “Existing” from the dropdown.



2. Make sure “Broker Portal” is selected and enter in your credentials.



Broker Portal Navigation

Welcome to the Acra Lending Broker Portal

Download “Cut Off Dates” and “Turn Times” (pdf) here.

The dashboard features a sidebar with the following navigation items: DASHBOARD, WHOLESALE CONDITION UPLOAD, FORMS & REQUESTS, and LOAN PROCESSOR TIPS. The main content area contains six cards arranged in a 2x3 grid:

- Cut Off Dates**: Download button
- Turn Times**: Download button
- Loan Processor Tips**: View More button
- Wholesale Conditions**: Upload button
- Forms and Requests**: View More button
- Wholesale File**: Upload button

Welcome to the Acra Lending Broker Portal

Conditions Upload can be accessed by the dashboard or sidebar navigation

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- Wholesale Conditions**: Upload button
- Turn Times**: Download button
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- Forms and Requests**: View More button
- Wholesale File**: Upload button

DASHBOARD

WHOLESALE CONDITION UPLOAD

FORMS & REQUESTS

LOAN PROCESSOR TIPS

Welcome to the Acra Lending Broker Portal



Cut Off Dates

Download



Turn Times

Download



Loan Processor Tips

View More

Wholesale File Upload will navigate to "Broker Existing" page. Use "Broker Portal" to return back to Broker Portal Dashboard



Wholesale File

Upload



- DASHBOARD
- WHOLESALE CONDITION UPLOAD

- FORMS & REQUESTS
- LOAN PROCESSOR TIPS

Select the Transaction Manager as listed on your most recent Loan Approval or Suspense Notice.
IMPORTANT: Input the CSC Loan # - Borrower Last Name in the FILE NAME field.

- Select -

File Name

Sender's Email

Continue

**This is the WHOLESALE
CONDITIONS UPLOAD**

- BROKER PORTAL
- ACRA LENDING PROGRAMS
- TURN TIMES
- CUT OFF DATES
- WHOLESALE NEW FILE UPLOAD

- FUNDED DEALS

Please note: **If uploading conditions, please login to deliver items to your assigned Transaction Manager. The section below is to be used for new Loan Submissions.**

- Select -

File Name

Sender's Email

Continue

**This is the WHOLESALE
FILE UPLOAD page.**
**Use "Broker Portal" to
navigate back to Broker
Portal Dashboard**

DASHBOARD

WHOLESALE CONDITION UPLOAD

FORMS & REQUESTS

LOAN PROCESSOR TIPS

Welcome to the Acra Lending Broker Portal



Cut Off Dates

Download



Turn Times

Download



Loan Processor Tips

View More

Forms and Requests can be found here



Wholesale Conditions

Upload



Forms and Requests

View More



Wholesale File

Upload



DASHBOARD

WHOLESALE CONDITION UPLOAD

FORMS & REQUESTS

LOAN PROCESSOR TIPS



BPO Ordering Policy & Procedure



Broker Package Addendum



Rework Request Form



Settlement Agent Fee



Business Purpose Attestation



HOA Certification

GIFT LETTER

Gift Letter



Secure Insight Letter

Click on Form Titles to download (pdf)